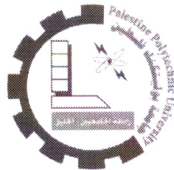




PALESTINE: REQUEST FOR QUOTATION ANNOUNCEMENT

Palestine Polytechnic University



ENI CBC Med Programme Co-Funded Project

MEDiterranean QUadruple helix Approach to Digitalisation – MED-QUAD

Grant Agreement Reference Number: B-A.2.1-0088-MED-QUAD

REQUEST FOR QUOTATION FOR PROVISION OF LAB EQUIPMENT

Applied Research for Cultural Heritage Exploitation - ARCHEO

Palestine Polytechnic University (PPU) is partner of the EU co-funded project MED-QUAD. It is a cross-border development project that aims to create conditions - through the establishment of Mediterranean Cross-border Living Labs: Smart Water Use Applications and Applied Research for Cultural Heritage Exploitation - for an effective interaction between the main innovation players of the Quadruple Helix: Academia, Industry, Civil Society and Governments in the digital economy. The project covers Greece, Italy, Egypt, Jordan, Tunis and Palestine through a partnership of seven complementary organizations.

PPU hereby invites suppliers to submit quotations, proposals or bids, as appropriate, for the provision of "Lab Equipment" as defined in the attached documentation. In preparing and submitting quotation, proposal or bid, it is required to follow both: PPU instructions and "ENI CBC Med Programme" instructions for bidders that is available of the funding agency website.

Technical support is available between Sunday – Thursday from 10:00 – 14:00 hrs, Palestine Local Time. Please contact the following:

Name: **Dr. Zein SALAH**

E-mail: zeinsalah@ppu.edu

For the "Request For Quotation Booklet (RFQ)" and for quotations submission, please contact the responsible contracting staff at PPU Procurement Department. Acknowledgement of receipt and requests for clarifications, please contact the following:

Name: **Mr. Riyad ABU-ZEINEH**

Email: riyad@ppu.edu

Interested suppliers are invited to submit their quotations by the given **Closing Date and Time: 27-03-2022, 12:00 hrs, Palestine Local Time**, Wadi-Alhariah Campus, Hebron, Palestine.

Thank You.





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Introduction

Innovation and technology are recognized as a major driver for competitiveness and for long-run endogenous economic growth. However, most of Mediterranean regions are characterized by a high prevalence of micro enterprises, with difficulties to acquire the necessary skills to innovate and grow. EU co-funded project MED-QUAD will address this challenge through the cooperation among universities in six countries. The project aims to nurture the innovation potential of the regions, by building up a cross- border cooperation scheme of the Quadruple Innovation Helix. The main actors are the universities which will improve their capacity to be and act as “civic universities” in cooperation with the cities to which they belong as “anchor” Institutions together with the socio-economic stakeholders and the citizens. Two cross-border Living Labs will be established in the cities, where several pilot activities for technological transfer and commercialization of research results will be implemented. They will exploit ICT technologies and Key Enabling Technologies for water use optimization, consumption and reduction (Smart Water Use Applications - SWUAP), as well as cultural heritage promotion and preservation (Applied Research for Cultural Heritage Exploitation - ARCHEO). The project will set up a toolkit for enhancing the institutional capacities of businesses, cities and universities of both shores of the Mediterranean to work together and reinforce their role as “catalysts” for fair and inclusive development.

Quotation Submission

The quotation shall be received no later than the Closing Date and Time and shall be submitted to the responsible contracting staff at PPU Procurement Department.

Acknowledgement of receipt and requests for clarifications, please contact the following:

Name: **Mr. Riyad Abu-Zeineh**

Email: riyad@ppu.edu





Technical support is available between Sunday – Thursday from 10:00 – 14:00 hrs, Palestine Local Time. Please contact the following:

Name: **Dr. Zein SALAH**

E-mail: zeinsalah@ppu.edu

Interested suppliers are invited to submit their quotations by the given **Closing Date and Time: 27-03-2022, 12:00 hrs, Palestine Local Time**. Wadi-Alhariah, Hebron, Palestine

Currency and Prices

The quotation shall be submitted in **EURO**. The quotation shall be concluded on a Firm Fixed Price basis, and shall not be subject to any adjustment, including the actual cost incurred by the supplier as a result of any market price change or any other reason.

Taxes

All prices shall not include any indirect taxes (Value Added Tax - VAT). Any applicable taxes or fees shall be defined separately. Palestine Polytechnic University (PPU) as higher educational institution is exempted from VAT as well as the European Union (EU) co-founded projects.

Payment Terms and Delivery

PPU will not provide any advance payments or payments by letter of credit. The standard PPU payment terms are by "Bank Checks" addressed to first receiver only or by "Bank Transfer" to supplier own bank account within **Thirty (30) Calendar Days** after delivery of goods and acceptance by the PPU Procurement Department, as well as the receipt of the invoice with "Zero VAT Certificate". Also, the payment is conditioned by the availability of its value in the project bank account from "ENI CBC Med Programme" grant. PPU will be progressively phasing out submission of the invoices according to the project workplan, therefore suppliers are encouraged to submit their invoices without delay. Equipment shall be delivered and installed in PPU as a complete list or in parts within **Sixty (60) Calendar Days** from the awarding date.

Cancellation

PPU reserves the right to accept or reject the supplier's quotation, partially or entirely, and to cancel this procurement request at any time prior to award of the order without any liability or any obligation to inform the bidder of the grounds for cancellation.

Evaluation and Selection

PPU Procurement Department will evaluate the compliance of the quotations with this Request for Quotation requirements. Subject to their technical compliance, the quotations will be evaluated for their commercial acceptability. The award will be made based on the "lowest priced technically



compliant" quotation. PPU reserves the right, as it deems appropriate, to enter into negotiation with the supplier of lowest price technically acceptable quotation, to award to a single supplier, to award to multiple suppliers in any combination or not to award any order to any of the suppliers as a result of this request.

Applicable Documents

In case of award, the following materials shall govern the Purchase Order and are listed in order of precedence in case of a conflict:

1. The Purchase Order;
2. PPU General Conditions of Contracts in Arabic and English;
3. Equipment List for supplier's quotation.

Quotation Content

The quotation shall include the costs for the entire equipment list requested. Partial quotations will not be accepted unless otherwise indicated below. In the quotation, suppliers following requirements by number and in the order given shall:

1. Indicate the PPU Request for Quotation (RFQ) reference and provide the supplier's own reference and date of the quotation;
2. Provide full contact details for questions regarding the quotation and those to be used on any resulting order or contract: legal name, address, telephone number, fax number, e-mail address, and contact person(s);
3. Provide a clear technical description of the proposed equipment to meet the RFQ requirements e.g. this may be provided by giving a section-by-section response to the attached specifications or statement of work. Suppliers shall provide sufficient evidence to demonstrate competence and compliance with the requirements;
4. State a minimum validity of quotation of **Ninety (90) Calendar Days** from Closing Date;
5. Confirm acceptance of the attached PPU General Conditions of Contract. No other conditions can be accepted;
6. State that the supplier will observe the highest standard of ethics at all times;
7. Indicate the country of origin of the goods;
8. If functional equipment is being quoted:
 - Provide the name, address, and telecommunications numbers for the nearest service representative for warranty, maintenance, and after-sales support;
 - State that for each item of equipment the following will be delivered:
 - i. at least one set of manuals in English language;
 - ii. essential accessories and supplies to immediate equipment operation;
 - iii. a complete set of cables for interconnection of all electronic units;





9. Each supplier must attach to his quotation – for the benefit of UGU Association/PPU – a insurance for entering into the bid, a bank guarantee, a bank check certified by local banks, or cash under a receipt voucher at a value of 5% five percent of the value of his offer. Bids not supported by these insurances shall not be considered.
10. In the event of the supplier's delay in delivering the equipment as stated in the Purchase Order, the delay fines shall be calculated at the rate of 1.5%, for each day of delay, and the value of the insurance attached to the quotation shall be cut and recorded as revenue by the UGU Association/PPU.
11. Subsequent to item No. (9), the Procurement Department shall implement the bid directly with the appropriate prices, conditions and method, from the local market, in addition to (15%) of that difference as administrative expenses.
12. Provide quotation that include reference numbers for any toxic materials. If applicable, the quotation shall indicate clearly any items that require refrigeration or expedited handling due to their perishable nature or use of short half time isotopes.
13. Confirm acceptance of Warranty in accordance with PPU General Conditions of Contract that is minimum warranty period of twelve months as of the acceptance date;
14. Indicate the total firm fixed price of the quotation and provide breakdown of prices for each line item.
15. State any applicable discounts;
16. Indicate the delivery time, stated in weeks after receipt of order, which in any case no more than **Sixty (60) Calendar Days** from the award date;
17. If applicable, indicated separately all shipping costs in the quotation.
18. By submitting the quotation, supplier(s) certify that they have adequate financial resources to provide the equipment under the purchase order (in the event of award). In addition, possessing all applicable licenses to operate;

Confidentiality

Unless otherwise indicated by PPU, the received quotations will be considered and treated as confidential and commercially proprietary.

Award Notice

The selected supplier(s) will be notified by email that PPU is considering an award of contract. No legal obligation exists until the issuance of a Purchase Order. Only successful supplier(s) will be notified. PPU has the right to retain unsuccessful Proposals.

Note that non-acceptance of the General Conditions of RFQ may therefore lead to the rejection of the quotation.